



EXCELLENCE THROUGH PARTNERSHIPS

ABOUT US

Verde Edge Consulting Ltd is a **new age executive HR consulting company** based in Nairobi Kenya with operations running throughout the republic and the greater East Africa region.

We strive to work with **our clients through partnerships to provide unique workable and value adding HR solutions** to address their existing and emerging needs. We are dedicated to **revolutionizing HR practice** in the new age through developing long term strategic partnerships with our clients. We offer unique HR solutions for companies both on SME and blue corporate space as well as public institutions and non-governmental organizations. Verde Edge is well placed to offer best breed of innovative solutions to our clients, whilst maintaining focus on the needs of our clients.

We are committed to **helping entities improve their manpower productivity** and in the process **attain real competitive advantage in the marketplace.**



OUR VISION

To be the most sought after HR Consulting firm in Kenya and beyond providing innovative HR solutions that are client focused, through professional consultancy services.



OUR MISSION

To provide distinctive, tailor made, realistic and value adding human resource solutions in the most cost effective and efficient manner to our clients.



OUR CORE VALUES

In our daily interaction with our clients, we are guided by the following values: professionalism, passion, excellence, integrity, value addition partnerships and networking.

OUR SERVICES

HR OUTSOURCING

HR Outsourcing has two perspectives:

Outsourced HR Management & Labour Outsourcing:

■ OUTSOURCING THE HR MANAGEMENT:

This entails outsourcing the HR management function. We analyze your needs and determine the best approach. We can fully or partially implement and maintain the HR function for our clients. The HR Outsource scope includes HR administration of contracts, Job descriptions, leave management, performance management, disciplinary process & grievance management, HR policy manual development and implementation, payroll administration etc.

■ LABOUR-OUTSOURCING:

We provide and manage temporary or contract staff on behalf of our clients at agreed terms and services. Some of the key positions we outsource include receptionists, admin assistants, supermarket attendants, cleaners, housekeepers, waiters, cooks, security officers, gardeners, plumbers, electricians, painters, nurse aids for home based care etc. We supervise our outsourced staff performance, sign service level agreements (SLA) with our clients while ensuring we comply with all labour and statutory obligations.

HUMAN RESOURCE CONSULTING

Verde Edge partners and consults for its clients in several areas such as:

■ HR AUDITS:

We assess HR processes and give recommendations based on the gap analysis. This may include: compliance, staffing, skills sets, structures, HR policies & processes etc.

■ HR POLICY DEVELOPMENT/REVIEW:

Through a survey/audits we develop or review and formulate HR policies to address and meet the client needs while ensuring compliance with the labour laws.

■ BUSINESS PROCESSES FORMULATION:

We partner with our clients and offer support in developing business processes that are relevant to their business needs, both current and future.

■ PERFORMANCE MANAGEMENT

Performance measurement and reward has become inevitable to organizations whether big or small. We assist our clients in developing policies and procedures, and reward systems to their relevant industries.

■ STRATEGIC MANAGEMENT PLANS

Every organization must have a strategy or game plan to guide or direct their business or organizations in the environment they operate. As Verde Edge consulting, we support our clients not only in formulation of strategic plans but also in setting a framework for continuous review to ensure the organization always aligns its business processes to the strategic plan.

RECRUITMENT SERVICES

Our updated CV databank ensures our clients get the most ideal talent within a short turnaround time.

Our recruitment process ensures that our clients get the most talented and suitable candidates that fit into the organization's culture and deliver results.

Our online portal enables candidates to register their CVs with us so that when opportunities arise they are considered and contacted.

TRAINING

Training is an essential component of any organization because it helps to enhance the skills of staff so that they enhance their performance and productivity.

Verde Edge offers training in diverse areas such as Customer Service-the backbone of every organization, Supervisory Skills development & Leadership, Basic & Advanced Selling Skills.

Moreover we offer training services in Performance Management, Strategic Management, Employee Relations-Employment Act sensitization, discipline process & management and Employee Wellness.

CAREER & INTERVIEW COACHING

Coaching is a continuous process whereby we hold sessions with the candidates seeking placement. Verde Edge coaches and assists candidates to focus and gain confidence in their careers.

Alongside coaching, we also assist candidates develop and refine their CVs as this is their key marketing tool to their potential employers.

CONTACTS:

Mobile: **+254 783 556698** / Email: **info@verde-edge.com**

Location: **Fortis Tower - 5th Floor, Woodvale Groove, Westlands**

P.O. Box Address 52217 - 00200 Nairobi, Kenya.

www.verde-edge.com